

NQT INDUCTION PROCESS

CHARGES 2019/2020

As the Appropriate Body Leicestershire County Council have overall responsibility for the quality assurance of induction arrangements for NQTs.

The charge of £195.00 for each NQT registered with Leicestershire covers the following:

- registering the NQT with both the LA and the Teaching Regulation Agency (TRA) and advising the (TRA) of NQT passing Induction, after ensuring that the Headteacher/principal has checked the NQT has QTS (including the relevant skill tests);
- provide the NQT with a named contact(s) within the Appropriate Body with whom the NQT may raise concerns about their induction programme, where the institution does not resolve them;
- additional support for schools where an NQT is causing concern;
- offer advice and support to schools with regard to any NQT queries;
- quality assure first, second, final and interim assessment forms for each NQT each term in paper form and either sign off or contact school regarding any issues;
- maintain records and assessment reports for each NQT undertaking induction for whom it acts as Appropriate Body;
- quality assure a number of schools per academic year to check procedures;
- an Induction Tutor briefing to support new induction tutors and those who have not attended training in the last two years;
- Guidance booklets for NQTs and Induction Schools;
- Administration and report management through NQT Manager;
- Paid membership for NQTs for a one year subscription to the Chartered College of Teaching giving access to:
 - Research Engagement toolkits
 - Professional development resources
 - Support for Early Career teachers
 - Exclusive invites to events and webinars
 - Subscription to termly, peer-reviewed journal “Impact”
 - Printed copy of annual publication for early career teachers “The Profession”

A charge of £25.00 will be made for late registration. NQTs must be registered with the LA by the half term of the term they start their induction.

What you need to do next:

To subscribe to our services please complete the registration and contract document and return to: nqt@leics.gov.uk

We welcome enquiries to discuss how we might act as the Appropriate Body on your behalf. If you would like to discuss how best Leicestershire County Council might support your NQT induction please contact Helen Kruse:

Email: helen.kruse@leics.gov.uk or Telephone: 0116 305 6739.